



Guru Gobind Singh Indraprastha University

(A State University established by the Govt. of NCT of Delhi)

Sector-16-C, Dwarka, New Delhi-110078

Academic Branch



F. No. IPU-7/DI(Academic)/Offline Counselling/2025/ 1362

Dated: 12/09/2025

EXTENSION OF SPECIAL ROUND OF OFFLINE COUNSELLING – "VERIFICATION OF DOCUMENTS" & 'ALLOTMENT OF SEATS' THROUGH THE MERIT OF CUET FOR THE PROGRAMMES MBA, BBA & ALLIED PROGRAMMES / 5 YEAR BBA MBA INTEGRATED, BCA, BA(JMC), B.COM, BA ENGLISH AND BA ECONOMICS

1. The University vide Notification No. 318/2025 notified the dates of submission of Offline Forms (on 10.9.25 and 11.9.25) for Extended Special Round of Counselling on the basis of CUET Merit for various UG and PG Programmes. This opportunity was given to the leftover candidates who, somehow, could not register on online portal.
2. The University hereby notifies the Schedule for 'Verification of Documents' and 'Allotment of Seats' during the Extended Special Round of Offline Counselling to fill up the seats remained vacant pursuant to conclusion of 'Special Round of Offline Counselling'.
3. The Schedule for "Extended Special Round of Offline Counselling" for the following programmes is given:

S. No.	Name of the Programme	CET Code
1.	MBA	101
2.	BBA and Allied Programmes/5 Year BBA MBA Integrated Programme	125
3.	BCA	114
4.	BA (JMC)	126
5.	BCOM(H)	146
6.	BA ENGLISH	184
7.	BA ECONOMICS	197

4. The Extended Special Round of Offline Counselling will be conducted only for the "NOT ADMITTED" candidates in various Programmes. It is stated that the candidates should not be in possession of a seat (in that particular programme where one is desirous of seeking admission). Candidates applied for withdrawal in offline mode after 25.08.2025 will NOT BE TREATED as "NOT ADMITTED" candidate. Candidates who have already taken admission in the Management Quota in affiliated Institute/College shall not be considered in the Extended Special Round of Offline Counselling.
5. Documents required at the time EXTENDED SPECIAL ROUND OF OFFLINE Counselling :

- a. Demand Draft/Bank Draft(s) of Rs. 96,000/- towards Part Academic Fee is required, WHICH IS MANDATORY at the time of counselling in favour of "Registrar, Guru Gobind Singh Indraprastha University", payable at Delhi. The candidate will write his name, date of admission, phone, address, mobile no, name of the programme, CUET Merit Rank and CUET Application Number on the back of the Bank Draft(s). Balance fee (if applicable) shall be paid by the candidate at the allotted institute at the time of reporting in the college.

NOTE: THE FEE OF Rs. 96000/- IF PAID DURING THE COURSE OF ONLINE COUNSELLING PROCESS SHALL NOT BE ADJUSTED IN THIS ROUND. THE FEE PAID EARLIER WILL BE REFUNDED SEPARATELY. HENCE, IT IS MANDATORY TO BRING THE DEMAND DRAFT FOR OBTAINING SEAT IN THIS ROUND OF COUNSELLING.

- b. Duly and duly signed Admission verification form (Appendix 6) of Part F of Admission Brochure 2025-26
- c. Duly and duly signed Preference sheet (Appendix 11A) of Part F of Admission Brochure 2025-26.

- d. Four passport sized photographs
 - e. CET Rank Card/Merit Order and CET Admit Card 2025.
 - f. NLT Score/Rank Card and NLT Admit Card 2025.
 - g. 10th class passing certificate as Proof of date of birth (Secondary School Mark-sheet & Certificate) (Original and Photocopy)
 - h. Mark-sheets / Certificates of qualifying examination (12TH/UG/PG/etc, whichever is applicable) (Original and Photocopy)
 - i. Physical Fitness Certificate (Appendix 5) of Part F of Admission Brochure 2025-26.
 - j. Conduct and Character Certificate in original from the Head of the Institution from where the qualifying examination has been passed or from Gazetted officer in Original, not more than 06 (six) months old.
6. During the course of Extended Special Round of Offline Counselling, the allotment of seats shall be carried out irrespective of Region and Category on All India basis. Allotment of seat shall be done on the basis of CUET. It is reiterated that remaining seats will be offered to the CUET candidates in the order of merit. A consolidated Merit List, [(i) from among the candidates who had registered earlier on NIC portal but did not take admission, and; has 'Not Admitted' status, and (ii) freshly registered by submitting offline form] will be displayed on the University Website on 12.9.25.
7. The conduct of the Extended Special Round of OFFLINE Counselling is to facilitate those candidates only who had registered earlier online but had not opted a seat AND to the candidates who have applied in offline mode on 10.9.25 and 11.9.25.
8. Physical presence of the candidate is mandatory at the time of Offline Counselling, except for medical reasons.
9. Any candidate who had secured any seat in any programme/college through NLT/CET/CUET of the University and has "ADMITTED STATUS" shall not be granted any seat in any programme through the merit of CUET.
- The Candidate who have taken admission in Special Round of Offline Counselling or through the Special Entrance Test (SET) merit shall be treated as "ADMITTED" (even if they had not reported to the allotted college and even withdrawn from their seat).
10. College once allotted in this Round of Counselling will not be changed subsequently.
11. It will also be the sole responsibility of the candidate to ascertain and make sure that he/she possesses the requisite eligibility and qualifications prescribed for admission in a particular course.

12. Programme wise schedule is given below :-

VENUE: -D Block, GGSIP UNIVERSITY, DWARKA CAMPUS					
Date	Course	CUET	Category	Rank	Time
14.09.2025	BBA / 5 BBA MBA Integrated Prg CET Code 125	CUET	<u>CUET Registered Candidates</u> whose names appeared in the Merit list and have "NOT ADMITTED" status	CUET Rank 1 to 800	10:00 am
14.09.2025		CUET	<u>CUET Registered Candidates</u> whose names appeared in the Merit list and have "NOT ADMITTED" status	801 to 1600	02:00 pm
15.09.2025		CUET	<u>CUET Registered Candidates</u> whose names appeared in the Merit list and have "NOT ADMITTED" status	1601 to 2400	10:00 am
15.09.2025		CUET	<u>CUET Registered Candidates</u> whose names appeared in the Merit list and have "NOT ADMITTED" status	2401 onwards	02:00 pm

VENUE: - E BLOCK, GGSIP UNIVERSITY, DWARKA CAMPUS					
Date	Course	CUET	Category	Rank	Time
13.09.2025	BCA CET Code 114	CUET	CUET Registered Candidates whose names appeared in the Merit list and have "NOT ADMITTED" status	CUET Rank 1 to 350	10:00 am
13.09.2025	BCA CET Code 114	CUET	CUET Registered Candidates whose names appeared in the Merit list and have "NOT ADMITTED" status	351 onwards	02:00 pm
14.09.2025	MBA	CUET	CUET Registered Candidates whose names appeared in the Merit list and have "NOT ADMITTED" status	CUET Rank 1 onwards	10:00 am
15.09.2025	BCOM(H) CET Code 146	CUET	CUET Registered Candidates whose names appeared in the Merit list and have "NOT ADMITTED" status	CUET Rank 1 to 800	10:00 am
15.09.2025	BCOM(H) CET Code 146	CUET	CUET Registered Candidates whose names appeared in the Merit list and have "NOT ADMITTED" status	801 onwards	02:00 pm

VENUE: - C 413 C BLOCK, GGSIP UNIVERSITY, DWARKA CAMPUS					
Date	Course	CUET	Category	Rank	Time
13.09.2025	BA ENGLISH	CUET	CUET Registered Candidates whose names appeared in the Merit list and have "NOT ADMITTED" status	CUET Rank 1 to 250	10:00 am
13.09.2025	BA ENGLISH	CUET	CUET Registered Candidates whose names appeared in the Merit list and have "NOT ADMITTED" status	251 onwards	02:00 pm
14.09.2025	BA ECONOMICS	CUET	CUET Registered Candidates whose names appeared in the Merit list and have "NOT ADMITTED" status	CUET Rank 1 to 250	10:00 am
14.09.2025	BA ECONOMICS	CUET	CUET Registered Candidates whose names appeared in the Merit list and have "NOT ADMITTED" status	251 onwards	02:00 pm

VENUE: - C BLOCK SEMINAR HALL, GGSIP UNIVERSITY, DWARKA CAMPUS					
Date	Course	CUET	Category	Rank	Time
15.09.2025	BA (JMC) CET Code 126	SET	All SET qualified candidates, whose name appeared in the SET merit list 2025	SET Rank 1 onwards	10:00 am
15.09.2025	BA (JMC) CET Code 126	CUET	CUET Registered Candidates whose names appeared in the Merit list and have "NOT ADMITTED" status	CUET Rank 1 to 250	12:00 noon
15.09.2025	BA (JMC) CET Code 126	CUET	CUET Registered Candidates whose names appeared in the Merit list and have "NOT ADMITTED" status	251 onwards	02:00 pm

All Candidates are advised in their own interest to visit the University website www.ipu.ac.in as well as the online admission website <https://ipu.admissions.nic.in> for regular updates.

(Prof. Udayan Ghose)
Director- Incharge (Academic)

Copy to:

1. Finance Officer, GGSIPU with the request to depute an official at the counselling venue for collection of Demand Drafts and verification of Admission Slips in this respect before the same are issued to the candidates.
2. PRO, GGSIPU with a request to display Counselling / Admission Schedule on the University's Notice Board (s).
3. In-charge, UITS, with the request to upload the schedule of Counselling on University's website.
4. AR to Hon'ble Vice Chancellor, GGSIPU for information of Hon'ble Vice Chancellor.
5. AR to Registrar, GGSIPU for information of Registrar.
6. Guard file.

(Dr. Vijay Kumar)
Deputy Registrar (Academic)